

Illawarra Coke Company

Illawarra Coke Company Pty Ltd, ABN 85 000 009 807 Suite A1/674 Old Princess Highway Sutherland NSW 2232

Illawarra Coke Company (ICC) Privacy Policy

1. Commitment to Privacy Illawarra Coke Company (ICC) is committed to protecting the privacy of everyone who provides us with their information. We understand the importance of maintaining the confidentiality of your personal information and we uphold the highest standards of privacy practice, in accordance with applicable privacy laws in New South Wales.

2. Collection of Information We collect personal information that you voluntarily provide to us. This may include your name, address, telephone number(s), and email address. Collecting this information allows us to keep you informed about ICC's activities and other matters which we believe are relevant to you.

3. Use of Information The personal information you provide will be used solely for the purpose for which it was collected. This includes responding to your requests or inquiries and providing you with information as noted above.

4. Non-disclosure to Third Parties We will not share your personal information with third parties, unless required by law. Your information will be kept confidential and will only be accessible to authorised ICC employees who are trained to handle your information with care and in accordance with this policy.

5. Security Measures ICC takes robust security measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction. We implement appropriate physical, electronic, and managerial procedures to safeguard the information we collect.

6. Access and Correction You have the right to access the personal information we hold about you and to request corrections if you believe any information is incorrect or incomplete.

7. Contact Us If you have any questions about this privacy policy or the handling of your personal information, please contact us directly. Our contact information is:

Kate Strahorn, ICC director:

email: <u>kate@illawarracokecompany.com.au</u> phone: 0487 807 060